



**Solicitation Information  
May 23, 2014**

**Addendum #1**

**RFP # 7548736**

**TITLE: CORE CORRECTIONAL PRACTICES & MOTIVATIONAL INTERVIEWING TRAINING**

**Submission Deadline: JUNE 5, 2014 @ 2:00 PM (Eastern Time)**

**ATTACHED ARE VENDOR QUESTIONS WITH STATE RESPONSES. NO FURTHER QUESTIONS WILL BE ANSWERED.**

**Gail Walsh  
State of Rhode Island  
Division of Purchases**

1. I have a clarification question about the Fixed Price language on RFO 7548736. The section says it will be bid on one fixed price all inclusive but then it has limitations on the hourly rates and travel time. If it is a true fixed price contract, then the other pieces are not itemized or auditable. I am just trying to figure out if this is really a true fixed price contract. I appreciate any information you can provide on this.

**This is a fixed price contract. Cost calculation in terms of evaluation and selection will be based off the fixed price provided by the vendor, which is all inclusive and would include hourly rates or other fee structures to complete all of the requirements of this project.**

2. Is there a page limit? **There is no page limit.**
3. Is a fully articulated budget (line item) required? **Yes, a detailed budget is required.**
4. What information is required in the "cost proposal" box on the Cost Proposal Summary?  
Total cost? **Yes, just the total cost is required.**
5. Under travel - there are five (5) training events. If more than one (1) trainer, is each allocated 1.5 days round/trip for each training? **Yes**
6. Does the per diem rate (\$450 per 8 hours) include travel and other costs? If multiple trainers are required, is each billed at \$450/day eligible for \$450/day? Are administrative costs included in the per diem rate?

**The \$450/day is for each trainer. It includes travel days and work days, no other costs. Flight and hotel costs are booked through the state and trainers will receive the \$30/day rate for meals. This information will be further detailed in the contract with the selected vendor.**

7. Will you accept other than "print" submissions?

**According to the rules of the RFP, submissions must be mailed. Faxed or emailed submissions will not be considered.**

8. Pg 10 under d. "Previous Experience (02) - what is meant by ".... financial position"?

**It is asking for the financial position of the agency. It is not required for this particular RFP, however background information on the agency should be included.**

9. what is the difference between "cost" and "price proposal"? **They are the same.**
10. Our understanding of Motivational Interviewing, training and continued competence includes a time-frame for recommended "post-training" monitoring and participant review to maintain, assure, and continued competence. Is the cost of "continuing monitoring" to be included as part of the \$68,000? If so, for how long? And, if not, is it anticipated to be part of a future RFP?

**Cost for continued monitoring is included in the \$68,000 and will continue for the duration of the grant in which the funding is derived.**